

Senate Standing Committee on Environment and Communications

Answers to Senate Estimates Questions on Notice

Additional Estimates Hearings February 2016

Communications Portfolio

Bundanon Trust

Question No: 199(i)

Bundanon Trust

Hansard Ref: Written, 19/02/2016

Topic: Procedure Manuals (Ministerial)

Senator Ludwig, Joe asked:

1. Does the minister's office have a procedure manual for communication between the minister's office and the department? If yes, please provide a copy and:
2. When was the manual last updated?
3. Who is responsible for updating the manual?
4. Who is the manual distributed to?
5. Is anyone responsible for clearing communications before they are sent to the department?

Answer:

1. N/A.
2. N/A.
3. N/A.
4. N/A.
5. N/A.